

SharePoint® 2010 New Features Overview - 1 Day

Course 1500 Overview

You Will Learn How To

- Identify and evaluate the key features of SharePoint 2010 for application within your organization
- Increase collaboration and productivity by exploiting the enhanced user experience
- Effectively store, share and manipulate information with the new tools in SharePoint 2010
- Explore the improved server administration and management capabilities
- Leverage Business Connectivity Services to integrate external data
- Create dashboards with PerformancePoint Services

Course Benefits

SharePoint 2010 builds on the success of previous versions and offers significant enhancements in the areas of information management, administration, enterprise services and social computing. Through an in-depth case study approach, you learn how the new features in SharePoint 2010 can deliver compelling business benefits for the enterprise. This overview provides the tools to assess the potential value SharePoint 2010 can bring to your organization.

Who Should Attend

Anyone evaluating or migrating to SharePoint 2010 who wants to gain a high-level overview of the new features. Experience with a previous version of SharePoint is recommended.

Live, In-Class Demonstrations

- Rapidly deploying SharePoint 2010 sites
- Leveraging new cross-platform compatible user interface features for rich browser-based editing
- Personalizing SharePoint 2010 with My Site
- Quickly retrieving information with SharePoint Search
- Integrating Office 2010 applications with SharePoint 2010
- Automating business processes with custom workflows in SharePoint Designer 2010
- Displaying server status with the SharePoint Maintenance Manager
- Measuring business metrics with PerformancePoint Services

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Course 1500 Outline

SharePoint 2010 Introduction

Defining the technical requirements

- Examining the business needs
- Specifying the hardware infrastructure
- Identifying core system settings

Benefits of the Six Pillars

- Connecting and empowering organizations
- Reducing costs with a unified infrastructure
- Quickly responding to business needs

Enhancing the User Experience

Ribbon interface

- Streamlining navigation
- Providing a richer user interaction in lists and libraries

Cross-browser compatibility

- Supporting multiple devices and platforms
- Expanding compatibility through JavaScript

Social computing

- Easily connecting business communities through My Network
- Gaining access to team and employee information through My Profile
- Tagging relevant content with My Tags

Extending Information Management

SharePoint 2010 libraries

- Leveraging the Asset Library for storing and sharing multimedia files
- Storing external data source information in the Data Connection Library

Records management

- Systematically archiving records in the Records Center
- Routing documents with the Content Organizer

Managed metadata

- Sharing content types across the enterprise
- Centrally classify and manage terms
- Structuring taxonomies

Enterprise search

- Improving search query capabilities
- Filtering search results with Refinement Panel
- Enabling conversational and visual search methods with FAST Search

Office Web Applications

- Creating and editing Word, Excel and PowerPoint files in SharePoint
- Centralizing documents for convenient collaboration

SharePoint Designer 2010

- Automating business processes with improved custom workflows
- Creating external content types

Implementing Administration Improvements

Central Administration

- Navigating the redesigned interface
- Simplifying server configuration

Health monitoring

- Exploring the SharePoint Maintenance Manager
- Automated checking for configuration, performance and usage problems

Windows PowerShell

- Replacing STSADM with .NET-based command-line tools
- Automating SharePoint 2010 administrative tasks by scripting cmdlets

Sandboxed solutions

- Enabling browser-based package deployment
- Isolating custom applications in a restricted execution environment

Leveraging New Enterprise Capabilities

Access Services

- Utilizing existing Access databases through SharePoint 2010
- Editing, updating and creating linked Access 2010 databases

Business Connectivity Services (BCS)

- Connecting SharePoint 2010 to external data sources
- Defining external content types

Visio Services

- Viewing Visio diagrams in SharePoint 2010
- Generating SharePoint workflows from Visio 2010

PerformancePoint Services

- Building dashboards, scorecards and Key Performance Indicators (KPIs)
- Monitoring and analyzing business metrics